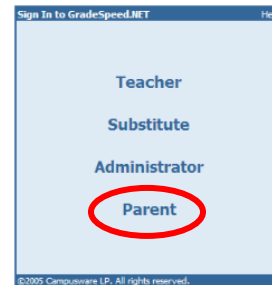
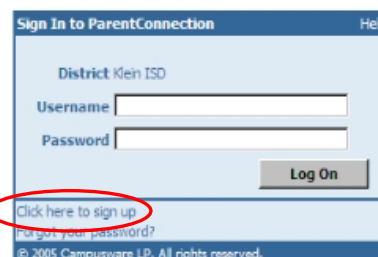


Creating a Parent Account

Access your student's campus home page at <http://www.kleinisd.net>.
Click on Campuses on the left hand side of the page.
On the campus website, click the Parent Connection link on the left side of the screen. Select Parent.



Parents needing to set up an account will then click on the "Click here to sign up" link.



After selecting *Click here to sign up*, the following screen will appear:

Fill in all required fields.

Please note the Password Requirements.
Suggestion: *Record your username and password so you will remember it. Do not share this information with anyone you would not want to have access to your child's information.*

Click on the Add Email button.

A screenshot of a registration form. It contains several input fields: "Username", "Password", "Confirm Password", "Your First Name", "Your Last Name", "Your Address", "Address 2", "City", "State" (a dropdown menu set to "Texas"), "Zip", "Primary Phone", and "Alternate Phone". There are also "Password Requirements" listed as "Minimum Length: 6" and "Upper & Lower Case Letters & Numbers". Below these fields is an "Email Addresses" section with a text area and an "Add Email" button. A red arrow points from the text "Please note the Password Requirements." to the requirements text. Another red arrow points from the text "Click on the Add Email button." to the "Add Email" button. At the bottom, there is a "User Agreement" section with a dropdown menu.

Parents should enter the email address at which they would like to receive communication.

Note: *If parents are not sharing a username and password, they will need to have different email accounts.*

A dialog box titled "Please enter the new email address." It contains two input fields: "Email:" and "Confirm:". Below the fields are "OK" and "Cancel" buttons.

An email will be sent to your email account containing a verification code.

A dialog box titled "Verification" with the text "We sent a verification code to measterday1@kleinisd.net. Please enter the verification code below." It contains a "Code:" input field and "OK", "Cancel", and "Resend" buttons.

After reading the User Agreement, click the check box.

Click Sign Up.

User Agreement:

To the Parent/ Guardian:

By completing the application for this account, you authorize the Klein Independent School District (KISD) to make your student's grades and attendance information available to you by means of the Internet. The information involving your student will be available on a website that is designed to be secure and accessible only by a login username and password that you select.

KISD will not make your username/password publicly available, and the account is designed so that the grades and attendance information of your student can be accessed only by you.

I agree to the above terms of usage *
(You must check the above box in order to proceed)

Sign Up | Cancel

The following notification will appear:
Note that you do not have any students associated with your account yet.

Click on Add a student to my account to request access to your child's information.

Klein ISD

Select a section:

- Attendance
- Calendar
- Manage Students
- My Settings

You are currently logged in as measterday1.
[Log Out]

Welcome to GradeSpeed ParentConnection!

Use the links on the left to view information about your students or to manage your account. Use the dropdown box to select which student you are currently viewing.

Your account currently does not have any students associated with it, or access to students has not yet been approved. Please click below to add students to your account.

Add a student to my account

You will then be prompted to fill out the form shown below:

All information needs to be filled in completely and accurately.

Note: Use your child's legal name in the name fields.

If your child does not have a Social Security Number (SSN) or you did not provide one to the school, you must go to your child's campus to receive the State issued number.

Click Submit when finished entering in your student's information. You can add additional children later after one has been entered. Requests are processed automatically.

You will be notified immediately by email that your request was either approved or denied. Your student's name will appear in the top left corner of the main page and you will be granted access to your student's records. If your application is denied, please contact Sharon Merkt at (832) 249-4501 or smerkt@kleinisd.net.

Student ID: [text input]

Student First Name: [text input]

Student Last Name: [text input]

Student Address: [text input]

City: [text input]

State: [Texas]

Zip: [text input]

Campus: [Select One]

Date of Birth: [text input] mm/dd/yyyy

Social Security Number: [text input] #####

Lunch Pin Number: [text input]

Submit | Cancel

Manage Students

After creating their accounts, parents can add student associations to their account or manage existing student associations. To do so, parents should select Manage Students from the menu on the left. The following screen will appear:

Name	Student ID	Grade Level	Campus	Parents	Status	
Jane Doe	12345	08	Strack Int	1	Active	Remove
John Doe	67890	08	Strack Int	2	Active	Remove

[Add Students](#)

Adding Additional Students

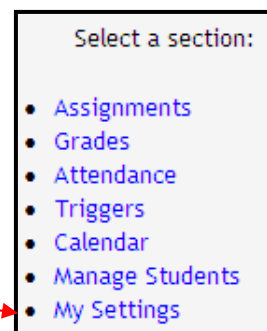
- ❖ Click **Add Students**
- ❖ Fill in the application form completely and accurately.
- ❖ Click Submit.

Removing a Student

- ❖ Click Remove next to the student for which you no longer want access.
- ❖ Once a student has been removed, the parent-entered information is lost, and a new application must be completed before the school administration will consider granting access to the student's grades.

My Settings

Parents can select My Settings from the menu on the left to view and edit their account information.



To reset the account password, click Reset Password. The following window will appear: Simply enter the old password and new password as indicated, then click **Change Password**.

Reset Password - Microsoft Internet Explorer

Old Password:

New Password:

Confirm New Password:

[Change Password](#)

To edit contact information, simply make the changes in the appropriate fields. Once all desired changes have been made and all the information is correct, click **Save**.

My Settings

Username: measterday1 Name: Easterday, Melanie

Password: [Reset Password](#)

Address*: 4111 Louetta Rd

Address 2:

City: Spring

Primary Phone*: (832) 249-4477 State: Texas

Alternate Phone: () - . Zip: 77388

Email Addresses Primary Status

measterday1@kleinisd.net Verified

[Add Email](#)

[Save](#) | [Cancel](#) Fields marked with a * are required.