WELCOME TO THE BOARD OF TRUSTEES’ MEETING! Approximately 20 minutes of each regular meeting will be allocated to citizen inquiries. After registering with the board secretary prior to the meeting, a Klein ISD employee, resident, vendor or potential vendor shall have an opportunity to address the Board of Trustees for the four specific purposes as dictated by the state laws governing open meetings: 1) to discuss an item that appears on the agenda/notice of meeting, 2) to make a request for specific factual information, 3) to ask for a recitation of existing policy, and 4) to redress grievances. In accordance with the law, no deliberation, discussion, or decision will be made other than to consider a proposal to place the subject on the agenda for a subsequent meeting, unless the subject is listed on the board agenda, in which case it may be discussed by the Board. A written response/acknowledgement will be provided. **Oral comments are limited to five minutes in length, unless extended by a majority of the trustees, and must not mention any individuals by name or position or contain any personally identifiable reference.**

**Purpose (Please check the appropriate item):**

- [ ] (1) Agenda Item
- [ ] (2) Information Request
- [ ] (3) Recitation of Policy
- [ ] (4) Redress grievance

**Category of Citizen Inquiry (Please check the appropriate item):**

- [ ] (1) KISD Employee
- [ ] (2) KISD Resident
- [ ] (3) KISD Vendor
- [ ] (4) Potential Vendor
- [ ] (5) None

**Topic:** ____________________________________________________________

**Please check all of the items that apply to you:**

1. [ ] Speaking for myself alone
2. [ ] I am an official representative of a group or organization:
   - Name of organization: ____________________________
   - My title: ____________________________
   - Group/organization does [ ] have a written constitution
3. [ ] Represent a commercial enterprise:
   - Name of company: ____________________________
   - My title: ____________________________
   - Type of business: ____________________________
4. [ ] Live in the KISD
5. [ ] Have children attending the KISD this year
6. [ ] Am a KISD employee

**Name (Please Print):** ____________________________________________
**Address:** ____________________________
**Telephone:** ____________________________
**City:** ____________________________
**Zip:** ____________________________